

MINUTES

SOUTH CAROLINA BOARD OF SOCIAL WORK EXAMINERS

Monday, May 22, 2023 – 10:00 a.m.

Synergy Business Park

Kingstree Building

110 Centerview Drive, Room 105

Columbia, SC 29210

Board Members Present

Lynn Melton, Chairperson

Jacqueline S. Lowe, Vice-Chair

D. Scott Stephens

Absent Member

None

SCLLR Staff Members Present

Katie Phillips, Office of Communications
and Governmental Affairs

Megan Flannery, Esq., Office of Advice
Counsel

Pam Dunkin, Administrator

Sherrie Butterbaugh, Office of Disciplinary Counsel

Ervin Bond, Office of Investigations

Catherine Wilder, Office of Investigations

Renee Dash, Office of Investigations

Johnnie Rose

Shaun Strother

Present

Katherine Boone, Court Reporter

William Walters

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Social Work, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, was posted on the Board website and provided to any requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as *present/not present*. All votes referenced herein were unanimous unless otherwise indicated.

NOTE: These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.

Meeting Called to Order

Ms. Melton, Chairperson, called the meeting to order at 10:00 a.m.

Approval of the Agenda

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members - None

Approval of the Minutes – March 6, 2023 and May 8, 2023

Minutes - March 6, 2023

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve the March 6, 2023 meeting minutes. The motion passed.

Minutes - May 8, 2023

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve the May 8, 2023 meeting minutes. The motion passed.

Chairperson's Remarks – Lynn Melton

Ms. Melton, addressed the board.

Legislative Update - Katie Phillips, SCLLR Office of Communications and Governmental Affairs

Katie Phillips addressed the board.

Administrative Reports

a. Office of Investigations and Enforcement (OIE) Report – Mark Sanders or Ervin Bond

Mr. Bond, presented the OIE report to the board for informational purposes only.

b. Investigative Review Conference (IRC) Report – Mark Sanders or Ervin Bond

Mr. Bond, presented the IRC Reports to the board.

Dismissals

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor to accept the IRC recommendations for dismissals of the four (4) cases. The motion passed.

Formal Complaint

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor to approve the IRC recommendations for the one Formal Complaint. The motion passed.

Letter of Cautions

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve the IRC recommendations for the two (2) Letters of Caution. The motion passed.

c. Office of Disciplinary Counsel (ODC) Report– Sherrie Butterbaugh

Ms. Butterbaugh provided the ODC Report to the board for informational purposes only.

d. Administrator’s Reports/Remarks – Pam Dunkin, Administrator

Mrs. Dunkin addressed the board and provided the following for informational purposes only:

- Finance Reports

Application Hearing

a. William Walters, LMSW: The purpose of this hearing with to determine if Mr. Walters should be allowed to proceed in the initial licensure process for licensure as a Licensed Master Social Worker (LMSW) in South Carolina. Mr. Walters was present and not represented by legal counsel.

Closed Hearing for William Walters: This was a closed hearing in accordance with the state and federal confidentiality laws.

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor for a Closed Hearing. The motion passed.

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to return to Open Session. The motion passed.

MOTION

On the motion of Ms. Lowe, seconded by Mr. Stephens, the board voted unanimously in favor to approve Mr. Walters to proceed in the initial licensure process. The motion passed.

Disciplinary Hearing - None

New Business

a. Review List of New Licensees (2/27/2023 – 5/8/2023)

The board reviewed the list of New Licensees for informational purposes only.

b. Ratification and Continuing Education Sponsorships Approved (2/27/2023 – 5/8/2023)

The board reviewed the Continuing Education Sponsorships Approved for Information purposes only.

c. Upcoming Travel Meetings – Reminder of Attendees

- Association of Social Work Boards (ASWB) 2023 Annual Meeting of the Delegate Assembly, being held in Memphis, Tennessee, November 3-4, 2023.

The board had a brief discussion about the ASWB 2023 Spring Education Conference (No Attendees).

MOTION

On the motion of Mr. Stephens, seconded by Ms. Lowe, the board voted unanimously in favor to approve Pam Dunkin, Board Administrator, Mr. Stephenson and Ms. Lowe to attend the ASWB 2023 Annual Meeting of the Delegate Assembly, being held in Memphis, Tennessee, November 3-4, 2023. The motion passed.

Old Business

a. ASWB Exam Administration Policy Changes – Ms. Felicia Dennison (ASWB)

Ms. Dennison addressed the board virtually.

b. Update: Additional Investigative Review Conference (IRC Member) – Pam Dunkin

Ms. Dunkin addressed the board and updates will be provided at the next board meeting.

Lunch (Time of Lunch will be at the discretion of the Board Chair)

No lunch was needed.

Executive Session, If needed

No Executive Session was needed.

Public Comments:

There were no public comments presented.

Adjournment:

MOTION

Mr. Stephens moved to adjourn. The motion was seconded by Ms. Lowe. All were in favor and the motion passed. There being no other business, the meeting was adjourned at 11:47 a.m.